

**VIRGINIA BOARD OF NURSING  
EDUCATION INFORMAL CONFERENCE COMMITTEE MINUTES  
January 12, 2021**

TIME AND PLACE: The meeting of the Education Informal Conference Committee was convened at 9:14 a.m. in Suite 201, Department of Health Professions, 9960 Mayland Drive, Second Floor, Training Room 1, Henrico, Virginia.

MEMBERS PRESENT: Cynthia M. Swineford, RN, MSN, CNE, Chair  
Dixie L. McElfresh, LPN

STAFF PRESENT: Jacquelyn Wilmoth, RN, MSN, Deputy Executive Director  
Beth Yates, Nursing and Nurse Aide Education Coordinator

OTHERS PRESENT: None.

PUBLIC COMMENT: There was no public comment.

CONTINUED FACULTY EXCEPTIONS: **University of Virginia, BSN Program, Charlottesville, US28505700**  
  
No representative for the program was present.  
  
Ms. McElfresh moved that the Education Informal Conference Committee of the Board of Nursing convene a closed meeting pursuant to §2.2-3711(A) (27) of the Code of Virginia at 9:15 a.m. for the purpose of deliberation to reach a decision in the matter of University of Virginia BSN program. Additionally, Ms. McElfresh moved that, Ms. Wilmoth, and Ms. Yates attend the closed meeting because their presence in the closed meeting was deemed necessary and their presence will aid the Committee in its deliberations.  
  
The motion was seconded and carried unanimously. The Committee reconvened in open session at 9:22 a.m.  
  
Ms. McElfresh moved that the Education Informal Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Ms. McElfresh moved to recommend to approve the continued faculty exception request for K. Suphal.

**Stratford University, BSN Program, Woodbridge, US28502000**

No representative for the program was present.

ACTION: Ms. McElfresh moved to recommend to approve the continued faculty exception request for A. Moore.

VERBAL UPDATES Jacquelyn Wilmoth updated the committee on the following items:

- Regulatory waivers for nursing and nurse aide education programs.
- Board staff are participating in clinical work groups discussing the status of clinical education across the Commonwealth.
- The NCLEX has returned to 165 questions regardless of RN or PN and the testing sites are at 75% capacity and that PearsonVue intends to move to 100% in the near future.
- Education staff update
- Survey visits for Nursing and Nurse Aide programs are being conducted virtually as possible.
- Status of nursing education program applications.

Meeting adjourned at 9:49: a.m.

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Jacquelyn Wilmoth, MSN, RN  
Deputy Executive Director